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Connect

Report

Success

Record

**SAGE – Student Referrals and Early Alerts**

The SAGE Early Alert Module is a powerful and flexible optional module for TutorTrac and AdvisorTrac. SAGE allows Customers to create detailed Referral forms that can be submitted by Faculty or Staff. SAGE gives the end users the power to design the content of their Referral, decide on access to the Referral and designate staff/Students contacted via email.

SAGE allows you to assign staff to a referral, complete the referral and maintain contact with the student and faculty via email.

SAGE is designed with a easy to navigate interface that makes submitting and following up on a referral simple yet powerful. With ease of access users will have greater buy-in participation from faculty and improve the referral process.

The SAGE Module includes in depth reporting and Search tools to allow you easily report on the scope of your Referral system.

SAGE seamlessly integrates with your existing TutorTrac or AdvisorTrac without the need for a new Create your own referral forms

* + Create custom Reasons, Recommendations and Questions.
* Design your own contact emails
	+ Designate Email recipients
	+ Design Custom emails for Creation, Follow up and processed referrals
	+ Set detailed conditions on how and when emails are sent
* Easily search and work on Referrals
	+ Access from SAGE Referral Tab on the Main Menu
	+ SAGE searches from Student Search Screen
* Complete Referrals
	+ Designate assigned Consultants
	+ Track Follow up
	+ Process/complete referral with notes
* Detailed Reports
	+ SAGE Referral list
	+ SAGE Referral Snapshot
	+ SAGE Referrals/Students by ??

If you would like more information about SAGE and the exciting possibilities this module can offer your institution please feel free to sign up for an online Demo at [www.TutorTrac.com](http://www.TutorTrac.com) or [www.AdvisorTrac.net](http://www.AdvisorTrac.net) or inquire at sales@cordernet.com for a Quote.